

**Wicomico Shores Golf Course Advisory Board**  
**MINUTES**  
**January 16, 2019**

**MEMBERS PRESENT:** David Phalen, Chairperson; Peter Delman, Patrick Dugan, Jim Hodges and Bernie Kneeland.

**MEMBERS ABSENT:** Tom Dixon, Dick Buckler

**R&P STAFF AND OTHERS PRESENT:** Arthur Shepherd, R&P Director; Nick Isom, Golf Course Manager; Suzanne Watts, Food and Beverage Coordinator all from the Department of Recreation and Parks. Diane Gleissner, County Attorney's Office

**CALL TO ORDER**

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 5:30 p.m. at the Commissioners Meeting Room Leonardtown MD.

**APPROVAL OF MINUTES**

**Jim Hodges moved, seconded by Bernie Kneeland, to approve the minutes of November 28, 2018 minutes; motion carried with all in favor.**

**ELECTION OF OFFICERS**

Chair – **Jim Hodges nominated Dave Phalen; seconded by Pete Delman; motion carried all in favor**

Vice Chair- **Pete Delman nominated Jim Hodges; seconded by Bernie Kneeland; motion carried all in favor**

**OPEN MEETINGS ACT TRAINING**

Ms. Diane Gleissner, Coordinator II- County Attorney's Office, provided Open Meetings Act Training to the Board. She stressed the Boards purpose, the posting meeting dates and locations and agendas, guidelines for quorums, and the drafting of minutes and the approving of minutes via email ( WSGC Advisory has quarterly meetings).

**CAPITAL BUDGET**

Mr. Shepherd once again reviewed the FY2020 CIP plan which includes \$300,000 in golf course improvements; \$90,000 for completion of bunker project and \$210,000 for the installation of asphalt cart path.

Staff presented a cart path plan that will include holes on both sides of the course highlighting that several holes on the back 9 have very rough cart lanes, filled with pot holes and uneven surface.

Mr. Delman also presented a plan in writing that provides cart path installation on the back nine (9) only.

**Following discussion it was determined that the overall cart path plan will be discussed once again during the April 2019 meeting.**

**GOLF COURSE UPDATES**

Mr Isom presented a Year to Date Rounds of Golf, Revenue and Expense Comparison report. The above average rainfall in 2018 was noted.

He also presented a newly designed Events report. **Board members requested that the report include projected events and yearly comparisons at the April meeting.**

**OLD BUSINESS**

Mr. Hodges once again requested that staff look in to providing reduced rates for WSGC Pass Members participating in charity golf tournaments. **This request will be an April agenda item with a staff recommendation.**

He also requested a cart fee reduction/waiver for a round of golf following a determined amount of golf cart rental fees (i.e. 10 rounds with cart fee - receive 1 round with no cart fee). **This request will be an April agenda item along with a staff recommendation.**

Mr Delman requested that staff provide formal findings of the possibility of private property being within the bounds of the golf course. **Staff agreed to investigate.**

### **THE NEXT MEETING**

The next meeting is scheduled for Wednesday April 17, 2019 at 6:00 pm at the Wicomico Shores Golf Course Clubhouse. **The future location of the meetings will be an April agenda item.**

### **ADJOURNMENT**

**Pete Delman moved; Bernie Kneeland seconded; motion carried with all in favor**

The meeting adjourned at approximately 6:40 P.M.

---

Arthur Shepherd, Recorder

Minutes approved by the WSGC Advisory Board on \_\_1/28/19\_\_\_\_.

5 members voted in favor, 0 opposed, and 2 abstained.